

REQUEST FOR FUNDING

(NOT TO EXCEED 4 PAGES, EXCLUDING ATTACHMENTS)

Organization Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Project Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Fed. Tax ID#: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Charitable Status: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ City: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ State: \_\_\_ Zip: \_\_\_\_\_

Contact Person and Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ E-mail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Amount Requested $ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Total Project Budget $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Agency Budget $ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Timeframe for Project: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Project Area (Check all that apply):**

\_\_\_\_\_ Health and Human Services

\_\_\_\_\_ Arts and Culture

\_\_\_\_\_ Education

\_\_\_\_\_ Economic Development

Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**PROPOSAL INFORMATION:**

1. Mission of your organization.
2. Describe project/program, including geographic area and populations served.
3. Describe purpose, need and goals of project/program.
4. Describe project/program’s benefit to our community.
5. Describe how foundation funds will be used.
6. List all funding sources, amounts and status of your request. Include any fundraising activity and in-kind services.
7. Describe plans for sustainability after the grant ends.
8. List key project/program activities and time line.
9. Describe project/program impact and how impact will be measured, including number served.
10. Describe any unique aspects and features of your project/program (if applicable).
11. Describe your organization’s experience/achievements working in project/program area.
12. Describe your organizational capacity to implement the project/program (such as staffing and board leadership; operational and fiscal health and management and use of volunteers).
13. If you do not receive full funding, how will that impact the project/program?
14. How will you recognize the Waterloo Community Foundation, if funded?

**Applications are due to the Foundation office by Thursday, October 12 at 4 pm**

***Thank you!***